



# Draft agenda

CONFIDENTIAL

## COFACE ADMINISTRATIVE COUNCIL MEETING

7<sup>th</sup> May 2019  
Barcelona, Spain

**9.00-9.15 Welcome** by Annemie Drieskens, President

**9.15-9.30 Draft agenda & Draft minutes** for adoption

**9.30-10.00 Workplan and budget 2020** for adoption

In August, the COFACE secretariat will prepare an application for its 2020 funding and will suggest key activities and a budget to the AC for approval.

**10.00-10.30 Membership mapping** for discussion/decision

The secretariat will present a mapping of family organisations in different countries which could be approached about COFACE membership, and the AC are invited to brainstorm on ways to link up with them (eg Networking sessions, Conferences, etc)

**10.30-10.45** Coffee break

**10.45-11.30 Update on EU projects**

The COFACE secretariat will provide the AC an update about different EU projects that COFACE is involved in. AC members will be invited also to share information on EU projects they are involved in.

**11.30-12.30 Proposal to develop a COFACE Families Europe Lab**

Following a first brainstorm with the AC in May 2018, the secretariat and Buro have further developed the idea and will present a proposal for integrating this idea in COFACE work, as well as a timeline for taking this forward. The aim of this discussion will be to collect information on key areas to focus on and on the approach to be adopted.

**12.30 AOB and lunch**